



Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 5/24/2024

Contract/Agreement Vendor:

City of Broken Arrow - Nienhuis Park Community Center, Don Sappington

Name of Vendor & Contact Person

DSappington@brokenarrowok.gov

Vendor Email Address

Facility use - Outdoor Pool

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase, any titles, and details for the Board of Education to review.

Swim

Reason/Audience to benefit

6/3/2024

BOE Date

\$ 0.00

Amount of agreement

Person Submitting Contract/Agreement for Review: Dr. Dustin Smith

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO

If yes, Technology Admin:

Leadership Team Member:

Funding Source:

na

Fund/Project

na

OCAS Coding

☒ Consent

Discussion, motion and vote on to approve or disapprove a NEW contract between City of Broken Arrow and Broken Arrow Public Schools for the use of Nienhuis Park Community Center outdoor pool for dates listed in attachment to be utilized by the swim team. Any additional dates are to be determined and agreed upon by the city of Broken Arrow and Broken Arrow Athletics. There is no cost to the district. D. Smith

☐ Action

The cost of Nienhuis Park Community Center for usage of their outdoor pool are quoted at no cost to the district. The dates of services will be during June and July 2024.

Summary

This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.

MEMORANDUM

To: Mr. Chuck Perry

From: Dr. Dustin Smith

Date: 5/24/2024

Re: City of Broken Arrow Nienhuis Park Community Pool Use Agreement: Consent Agenda

SUBJECT

Discussion, motion and vote on to approve or disapprove a NEW contract between City of Broken Arrow and Broken Arrow Public Schools for the use of Nienhuis Park Community Center outdoor pool for dates listed in attachment to be utilized by the swim team. Any additional dates are to be determined and agreed upon by the city of Broken Arrow and Broken Arrow Athletics. There is no cost to the district. D. Smith

ENCLOSURES/ATTACHMENTS

Renewal Agreement/Fee Waiver

SUMMARY

The cost of Nienhuis Park Community Center for usage of their outdoor pool are quoted at **no cost to the district** and will be paid from NA The dates of services will be June and July 2024.

FUNDING

There is no cost to the district

RECOMMENDATION

Approve



BROKEN ARROW

Where opportunity lives

Broken Arrow Parks and Recreation
PO Box 610
Broken Arrow, OK 74013
918-259-7000
baparks@brokenarrowok.gov
www.baparks.org

Balance Due Adjustment Receipt 69618046

05/23/2024 03:35 PM

Account Information

Broken Arrow High School Swim Team
Breonna Davis
1901 East Albany Street
Broken Arrow, OK 74012
918-605-8160

Received By

Jody Baker at Park Administration

Item	Amount Paid
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jun 25, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796	\$0.00
FOR BALANCE DUE BY: 06/24/2024	

Change in Balance (\$345.89)

Account Balance \$0.00
(As of 05/23/2024 03:35 PM)

Transaction Notes

Fees waived by City Manager 5/20/2024

Thank you for registering with Broken Arrow Parks and Recreation

Don Agg 5/24/2024



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Broken Arrow, OK 74013
918-259-7000
baparks@brokenarrowok.gov
www.baparks.org

Balance Due Adjustment Receipt 69617986

05/23/2024 03:34 PM

Account Information

Broken Arrow High School Swim Team
Breonna Davis
1901 East Albany Street
Broken Arrow, OK 74012
918-605-8160

Received By

Jody Baker at Park Administration

Item	Amount Paid
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jun 11, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796 FOR BALANCE DUE BY: 06/10/2024	\$0.00
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jun 13, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796 FOR BALANCE DUE BY: 06/12/2024	\$0.00
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jun 18, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796 FOR BALANCE DUE BY: 06/17/2024	\$0.00
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jul 9, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796 FOR BALANCE DUE BY: 07/08/2024	\$0.00
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jul 11, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796 FOR BALANCE DUE BY: 07/10/2024	\$0.00
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jul 16, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796 FOR BALANCE DUE BY: 07/15/2024	\$0.00
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jul 23, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796 FOR BALANCE DUE BY: 07/22/2024	\$0.00
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jul 25, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796 FOR BALANCE DUE BY: 07/24/2024	\$0.00
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jun 20, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796 FOR BALANCE DUE BY: 06/19/2024	\$0.00
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jun 27, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796 FOR BALANCE DUE BY: 06/26/2024	\$0.00
Nienhuis Aquatic Facility Nienhuis Aquatic Facility Jul 18, 2024 8:00 AM-9:30 AM - Swim Team Rental: \$250/Hour - PERMIT #2796	\$0.00

FOR BILLING - DUE 04/07/17, 2024

Change in Balance (\$4,154.11)

Account Balance \$345.89
(As of 05/23/2024 03:34 PM)

Transaction Notes

Fees Waived by City Manager 5/2025

Thank you for registering with Broken Arrow Parks and Recreation

2024 WAIVER REQUEST FOR STANDARD PARKS AND RECREATION FEES

You must write on an attached sheet, exactly what type of event you are planning to hold and why you are seeking a fee waiver to process your request.

Name of Organization Broken Arrow Athletics: Swimming Program Date April 22, 2024
 Mailing Address 2200 N. 23rd St City Broken Arrow
 Contact Person for the Organization Breonna Davis Phone 918-605-8160
 Main Contact Person Mickie Wyatt Phone 918-259-5911
 Main Contact's E-mail mwyatt@baschools.org
 Is Organization a 501C3 or other? YES^x NO Tax ID # 10041119-03 Other _____
 Date(s) of Event or Program June 10 - July 25 Year 2024
 Time(s) of Event or Program 8:00-9:30AM Event Setup Time 7:30AM

(Please check all that apply)

Central Park: (1500 S. Main St.)

Meeting Room _____ Kitchen _____ Art Room _____ Restrooms _____ GYM 1 _____ GYM 2 _____ GYM 3 _____ Parking Lot _____
 South Shelter _____ Playground _____ North Shelter _____ Entire Park _____ Tennis Courts _____ Family Aquatic Center _____
 Quad Shelters _____ #1 _____ #2 _____ #3 _____ #4 _____ Other: Program _____

Nienhuis Park: (3201 N. 9th St)

Meeting Room _____ Restrooms _____ Gym 1 _____ Gym 2 _____ Parking Lot _____ Playground _____ Red Shelter _____
 Football Fields _____ Nienhuis Aquatic Facility ^x _____ Parking Lot _____ Other: Program BA Swimming Practices

Other City Facilities/Amenities: Ray Harral Nature Center _____ Ray Harral Program _____

Shelter Name _____ Tennis Courts _____ Rose District Pavilion _____

Will your event be open to the public? YES _____ NO^x Will you be charging admission? YES _____ NO^x
 Will you be serving/selling food? YES _____ NO^x Will you have a DJ. or band outside? YES _____ NO^x
 Will a PA System be used? YES _____ NO^x Will you have inflatables, pony rides, petting zoo etc.? YES _____ NO^x

Signature of person seeking waiver Breonna Davis Date April 22, 2024

****NOTE: THIS FEE WAIVER DOES NOT COVER THE STANDARD CHARGE FOR THE GYM FLOOR COVERING AND ANY REQUIRED CLEAN-UP DEPOSIT. THESE FEES WILL BE ASSESSED REGARDLESS OF STANDARD FEES CHARGED OR WAIVED. ** LIABILITY INSURANCE MAY ALSO BE REQUIRED.**

For City Staff Use Only

Standard Fee for Facility or Program _____
 Division Manager – Waive _____ Deny _____ Signature _____ Date _____
 Exceptions _____
 Insurance needed? YES _____ NO _____ Insurance attached? YES _____ NO _____ Date _____
 Department Director – Waive _____ Deny _____ Signature _____ Date _____
 City Manager – Waive _____ Deny _____ Signature _____ Date _____
 Organization notified YES _____ NO _____ Date _____ How _____ Initials _____